



Polska Szkoła im. Marii Skłodowskiej-Curie - Tarpon Springs, Florida

TEEN VOLUNTEER AGREEMENT

School Year 2026-2027 | Rok szkolny 2026/2027

This agreement describes the responsibilities and communication process for teen volunteers serving the Polish School during the 2026-2027 school year.

1. Volunteer Information

Volunteer Name: _____

Cell Phone: _____

Email: _____

Date of Birth: _____

Parent/Guardian: _____

Parent Phone: _____

High School Attending: _____

2. Volunteer Responsibilities

- Be respectful, dependable, on time, and follow directions from the Teen Volunteer Coordinator, School Director, PTA Lead (Przewodnicząca Rady Rodziców), teachers, and other designated adults.
- Notify the Teen Volunteer Coordinator as soon as possible if you cannot complete an accepted assignment.
- Protect student and family privacy, use School property responsibly, and promptly report safety concerns or inappropriate behavior to an authorized adult.
- Possible assignments may include, but are not limited to: assisting in classrooms; setting up for School events; helping with decorations; office-type work; and helping clean classrooms, bathrooms, and hallways after School activities have ended.

3. Communication and Assignments

Teen volunteers will participate in the designated WhatsApp Teen Volunteer Group. The group will include teen volunteers, the Teen Volunteer Coordinator, and the School Director. Parents/guardians will not be members. The group is for volunteer opportunities, assignments, reminders, schedule changes, and other volunteer-program information.

- The Teen Volunteer Coordinator will communicate volunteer needs and create assignments in collaboration with the School Director and PTA Lead (Przewodnicząca Rady Rodziców).
- WhatsApp communication must remain respectful, appropriate, and related to School volunteer activities.

4. Volunteer Hours and Documentation

- Teen volunteers are responsible for accurately tracking their own service hours and for obtaining any forms or documentation required by their respective high schools.
- Each volunteer must record completed hours in the Teen Volunteer Log Book located in the School hallway.
- The volunteer is responsible for having completed hours signed/verified by the School Director, Teen Volunteer Coordinator, or the teacher the teen assisted.
- Only authorized and completed volunteer service may be recorded as volunteer hours.

5. Youth Safety and WhatsApp Parent Consent

The Teen Volunteer Coordinator has completed the background screening and required courses established by St. Ignatius Catholic Parish for adults working with youth. Volunteer activities will be coordinated with School leadership and conducted under appropriate adult direction and supervision.

By signing below, the parent/guardian gives permission for the teen to participate in the WhatsApp Teen Volunteer Group and understands that the teen's name, profile information, and phone number may be visible to the other teen volunteers, the Teen Volunteer Coordinator, and the School Director. WhatsApp is a third-party messaging service. Parents with questions may contact School leadership directly.

Parent/Guardian Initials acknowledging WhatsApp phone-number visibility: _____

6. Agreement

By signing below, the teen volunteer and parent/guardian confirm that they have read and agree to these expectations for the 2026-2027 school year. Failure to follow School expectations or safety rules may result in reassignment or removal from the volunteer program.

Teen Volunteer Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Teen Volunteer Coordinator: _____

Date: _____